



Erasmus Charter for Higher Education 2014-2020

Application Form Call: 2014

Note: The data of this application form will be used by the European Commission/ Executive Agency EACEA and National Agencies for evaluation and monitoring

Program	The 2014-2020 EU programme for education, training, youth and sport proposed by the European Commission on 23 November 2011 (hereafter the Programme)*
Action	Erasmus Charter for Higher Education
Call	2014
Deadline for Submission (dd-mm-yyyy)	15/05/2013 12:00 midday Brussels time.
Application language	EN
Correspondence Language	EN

256448-LA-1-2014-1-ES-E4AKA1-ECHE-1

Applicant's previous EUC number (if applicable):

256448-IC-1-2010-1-ES-ERASMUS-EUC-1

Erasmus Policy Statement (Overall Strategy) section D of this application form - original language (official EU languages): EN

If the original language is not English, French or German, the Erasmus Policy Statement (EPS) should also be provided in one of those three languages.

Erasmus Policy Statement translation language (if applicable): not applicable

Acknowledgement of receipt

After submission, applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to check successful receipt of their Erasmus Charter for Higher Education (ECHE) application. If by the second week after the deadline, the application has not been listed on the website, the applicant should contact the EACEA (e-mail: EACEA-ECHE@ec.europa.eu).

** COM(2011) 788 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0788:FIN:EN:PDF>)*

Applicant Organisation

A.1. Applicant Organisation

PIC, if available. Cf. Application manual	0
Full legal name (official name in latin characters)	ESCUELA SUPERIOR DE CANTO DE MADRID
Full legal name (English name)	HIGHER ACADEMY OF SINGING OF MADRID
Acronym	ESCM
Erasmus code (e.g. F PARIS33) - if available	E MADRID112
Address (N°, street, avenue, etc.)	SAN BERNARDO 44
Country	España
Region	Comunidad de Madrid
Post code	28015
City	MADRID
Website	http://www.escm.es/

A.2. Legal Representative

Title	Prof.
Gender	Male
First Name	FERNANDO
Family Name	TURINA DE SANTOS
Position	DIRECTOR OF THE INSTITUTION
E-mail	fernando.turina.desantos@madrid.org
Telephone (including country / area codes)	+34 91 5328531
Address (n°, street, avenue, etc)	C/ SAN BERNARDO 44
Country	ES, España
Post code	28015
City	MADRID

A.3. Coordinator

Title	Prof.
Gender	Female
First Name	Victoria

Family Name	MANSO SÁNCHEZ
Department	SINGING
Position	Singing professor - Erasmus Coordinator
E-mail	erasmus@escm.es
Telephone (including country / area codes)	+34 91 532 85 32
Address (n°, street, avenue, etc)	C/ SAN BERNARDO 44
Country	ES, España
Post code	28015
City	MADRID

The purpose of these statistics is to put into context the actions and strategies the institution is asked to present in the following sections.

For the academic year 2012-2013:

Total number of students enrolled in all degree programmes offered by your institution (data from official HEI register)

Short cycle:	0.0
1st Cycle:	131.0
2nd Cycle:	0.0
3rd Cycle:	0.0

Number of staff (Equivalent full-time)

Teaching:	58.0
Administrative:	2.0

Number of degree courses on offer

Short cycle:	0.0
1st Cycle:	3.0
2nd Cycle:	0.0
3rd Cycle:	0.0

STUDENTS (academic year 2011-2012)

1. Credit Mobility for Students (all types of mobility programmes for periods between 2 and 12 months)

Number of outgoing study mobility students (Erasmus and/or others): to participating countries	0.0
Number of outgoing study mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to participating countries	0.0
Number of traineeship (work placement) mobility students (Erasmus and/or others): to non-participating countries	0.0
Number of study mobility students (Erasmus and/or others): from participating countries	0.0
Number of study mobility students (Erasmus and/or others): from non-participating countries	0.0

2. International Degree Students (students enrolled for a full degree programme with foreign nationality or having completed a foreign previous degree)

Number of foreign students, if applicable: from Participating countries	0.0
Number of foreign students, if applicable: non-participating countries	0.0

3. If applicable, number of local (having the nationality of the country) and international students (of foreign nationality / with foreign previous degree) involved in double/multiple/joint degrees:

Number of Local students, involved in Double/multiple/joint degrees	0.0
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Number of international students, involved in double/multiple/joint degrees

0.0

ACADEMIC STAFF (academic year 2011-2012)

All types of Erasmus staff mobility (for periods between 2 days and 2 months) for teaching and training purposes

Number of outgoing academic staff to participating countries

4.0

Number of incoming academic staff from participating countries

1.0

COOPERATION (academic year 2012-2013)

HEI AGREEMENTS IN EDUCATION AND RESEARCH valid in 2012/2013: European and International HEI Agreements / Consortia / Networks

Number of Erasmus interinstitutional agreements:

12.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from participating countries

0.0

Number of other cooperation agreements (e.g. Memorandum of Understanding) with HEIs from non-participating countries

0.0

Total number of consortium agreements for double/multiple/joint degrees:

0.0

Of these, percentage of the consortium involving non-participating countries

0.0

European and International Education and Training Projects with contracts running in 2012-2013 (e.g.: Lifelong Learning Programme, Erasmus Mundus or Tempus)

Number of projects as coordinator:

0.0

Number of projects as partner:

1.0

Equivalent full-time administrative staff engaged in the HEI's European and International Offices working for the Programme (2012-2013)

Number of staff at the central level:

0.0

Number of staff at the Faculty/School/Department Level:

0.0

General Organisation of Programme activities

C1. General Organisation

Please describe the structure at your institution for the implementation and organisation of European and international mobility (division of tasks, operational and communication methods). (max. 1000 characters)

Please provide the direct web link with the contact details of the international office (or equivalent) in your institution dealing with the implementation and organisation of European and international mobility:

La Escuela Superior de Canto posee dentro de su organigrama general un apartado dedicado a las relaciones Internacionales. Dos coordinadores están encargados de organizar, promover las movilidades y los acuerdos entre instituciones. Estos dos coordinadores son profesores del centro pertenecientes al departamento de Canto y Repertorio Vocal, dedicados a tiempo parcial a dicha tarea.
<http://escm.es/info.aspx?cod=erasmus>

C2. Fundamental Principles

By applying for the Erasmus Charter for Higher Education my institution will:

Respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds.

Ensure full recognition for satisfactorily completed activities of study mobility and, where possible, traineeships in terms of credits awarded (ECTS or compatible system.). Ensure the inclusion of satisfactorily completed study and/or traineeship mobility activities in the final record of student achievements (Diploma Supplement or equivalent).

Please explain the academic credit system and the methodology used to allocate credits to the different course units followed by your students abroad. (max. 1000 characters)

In addition, please provide the direct web link where the methodology is explained:

La Escuela Superior de Canto de Madrid ha implantado en su plan de estudios el sistema de créditos europeos (ECTS) lo cual posibilita el reconocimiento satisfactorio de los créditos cursados por estudiantes en movilidades salientes y entrantes.
<http://escm.es/info.aspx?cod=loe&mnu=12>

Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

C3. When Participating in Mobility Activities - Before mobility

Publish and regularly update the course catalogue on the website of the Institution well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Provide guidance to incoming mobile participants in finding accommodation.

Please explain if all courses taught at your institution are described in the Course Catalogue and in which languages. (max. 500 characters)

In addition, please provide the direct web link to your Course Catalogue:

La Escuela Superior de Canto facilita las Guías Docentes de cada asignatura impartida en dicha institución donde se explica en Español los contenidos, objetivos y criterios de evaluación.
Dichas Guías Docentes se encuentran disponibles en la Secretaría de nuestra institución. En breve se publicarán en la página Web del centro.
<http://escm.es/info.aspx?cod=loe&mnu=12>

Carry out mobility only within the framework of prior agreements between institutions. These agreements establish the respective roles and responsibilities of the different parties, as well as their commitment to shared quality criteria in the selection, preparation, reception and integration of mobile participants.

Please describe the institutional procedure for the approval and monitoring of inter-institutional agreements for study and teaching mobility and/or learning agreements in case of traineeships (work placements). (max. 1000 characters)

La Escuela Superior de Canto convoca anualmente un procedimiento de selección de alumnos y personal docente que realizarán las movilidades. Los criterios de selección en el caso del alumnado consiste en la valoración de su expediente académico, nivel de idioma y la realización de una prueba específica .
En el caso de los docentes se exige un proyecto de enseñanza y una carta de invitación de la institución de acogida.
Para los estudiantes entrantes se tienen en cuenta los mismos criterios que para los salientes.

Ensure that outgoing mobile participants are well prepared for the mobility, including having attained the necessary level of linguistic proficiency.

Please describe your institution's language policy for preparing participants for mobility, e.g.: course providers within or outside the HEI. (max. 750 characters)

If possible, please provide the direct web link for your language policy:

Los estudiantes seleccionados pasan con el departamento de idiomas un examen donde deben demostrar que poseen el nivel lingüístico necesario para desarrollar satisfactoriamente su movilidad en el país de acogida.

Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the home and host institutions or enterprises and the mobile participants.

Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.

Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.

C4. When Participating in Mobility Activities - During Mobility

Ensure equal academic treatment and services for home students and staff and incoming mobile participants.

Integrate incoming mobile participants into the Institution's everyday life.

Have in place appropriate mentoring and support arrangements for mobile participants.

Please describe mentoring and support arrangements for incoming mobile participants and outgoing students for study and traineeships. (max. 750 characters)

Los coordinadores de Erasmus se encargan de explicar el funcionamiento de los procedimientos a seguir para realizar dicha movilidad tanto a los estudiantes de salida y de entrada.

Provide appropriate linguistic support to incoming mobile participants.



Please describe your institution's language support for incoming students and staff with a minimum of 2-month mobility period. (max. 500 characters)

If possible, please provide the direct web link for your language policy:

La Escuela Superior de Canto posee un departamento de idiomas que se encarga de organizar los cursos necesarios adaptados al nivel que posean los participantes en movilidades entrantes.

C5. When Participating in Mobility Activities - After Mobility

Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile students.



Provide incoming mobile participants and their home institutions with transcripts containing a full, accurate and timely record of their achievements at the end of their mobility period.



Regarding the above two Charter principles, please describe the mechanisms your institution has in place to recognise mobility achievements for study and traineeships in enterprises. (max. 750 characters)

In addition, please provide the direct web link for this recognition procedure:

La Jefa de Estudios , el personal administrativo y los coordinadores de Erasmus realizan los procedimientos necesarios para reconocer las movilidades.

<http://escm.es/info.aspx?cod=erasmus>

Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.



Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.



Please describe your institution's measures to support, to promote and to recognise staff mobility. (max. 750 characters)

Los coordinadores de Erasmus promueven campañas de difusión del profesorado de la Escuela Superior de Canto para realizar cursos de música española en instituciones con las que hemos firmado los acuerdos bilaterales.

C6. When Participating in European and International Cooperation Projects

Ensure that cooperation leads to sustainable and balanced outcomes for all partners.



Provide relevant support to staff and students participating in these activities.



Please describe your institutional measures to support, promote and recognise the participation of your own institution's staff and students in European and international cooperation projects under the Programme. (max. 750 characters)

La Escuela Superior de Canto realiza anualmente medidas para promover las movilizaciones de estudiantes y docentes. Los coordinadores Erasmus convocan reuniones informativas dando a conocer las ventajas y virtudes de la cooperación internacional. Se les explica los procedimientos que tienen que seguir para realizar un contacto con la institución elegida para su movilidad.

Exploit the results of the projects in a way that will maximise their impact on individuals and participating institutions and encourage peer learning with the wider academic community.

C7. For the Purposes of Visibility

Display the Charter and the related Erasmus Policy Statement prominently on the Institution's website.

Promote consistently activities supported by the Programme, along with their results.

Erasmus Policy Statement (Overall Strategy)

D. Erasmus Policy Statement (Overall Strategy)

The Institution agrees to publish this overall strategy (all three parts) on its website within one month after the signature of the Erasmus Charter for Higher Education by the European Commission.

Please describe your institution's international (EU and non-EU) strategy. In your description please explain a) how you choose your partners, b) in which geographical area(s) and c) the most important objectives and target groups of your mobility activities (with regard to staff and students in first, second and third cycles, including study and training, and short cycles). If applicable, also explain how your institution participates in the development of double/multiple/joint degrees. (max. 5000 characters)

Original language [EN]

The ESCM is the only official institution in Spain fully dedicated to the professional education of singers. Its uniqueness and excellence is based on a high-quality instruction and on a rigorous selection of students.

The ESCM has established Erasmus agreements arranged with partner institutions abroad in Europe which allow both students and staff to exchange with institutions with which we have formed a bilateral agreement. Where the School forms new partnerships these should be with Institutions of a commensurate reputation. All agreements should ensure that new partners have the potential to provide an exchange of sufficient quality that allows the required learning objectives to be achieved.

The ESCM is committed to a policy of raising its international profile through collaboration in education, research, and the transfer of intellectual capacity, the usage of the Erasmus exchange programme is fundamental to this aspiration. The School's long term strategy should aim to promote long term partnerships with Erasmus partners for mutual benefit.

If applicable, please describe your institution's strategy for the organisation and implementation of international (EU and non-EU) cooperation projects in teaching and training in relation to projects implemented under the Programme. (max. 2000 characters)

Original language [EN]

We aim at giving these exchanges a broader framework within our current international strategy, as well as allowing our students to fulfill part of their education and training at other Universities within Europe.

It is the ESCM's stated aim to incorporate a European dimension into the student curriculum.

It is the ESCM's aspiration to increase the mobility of outgoing students whilst maintaining the number of incoming.

The ESCM can only consider students from institutions with which we have a current bilateral agreement in the relevant subject area.

Student selection for the programme should be based upon agreed criteria which whilst respecting the student's aspiration attempt to ensure that the experience will support their academic career.

Incoming and outgoing Erasmus exchange students have reciprocal rights and obligations conferred on them by their respective Institutions with whom they are registered for the duration of the exchange.

It is the ESCM's stated ambition to promote the European dimension within the School by the intercurricular activities of returning Erasmus exchanges

The School should foster the use of outgoing Erasmus students and staff to promote the ESCM to partner institutions. The scheme should be promoted via staff and student experiences on the website, school newsletter and relevant handbooks.

The Erasmus student exchange should promote interprofessional links between both incoming and outgoing student activities across the ESCM.

Staff agreements should aim to fulfil a curriculum need within the ESCM programme and incoming lecturers should contribute to a perceived curriculum requirement.

The School should systematically annually review current agreements to ensure they are fit for purpose and vitally contribute to the School's strategic aims

Please explain the expected impact of your participation in the Programme on the modernisation of your institution (for each of the 5 priorities of the Modernisation Agenda*) in terms of the policy objectives you intend to achieve. (max. 3000 characters)

Original language [EN]

We aim at allowing our students and professors to:

- get in touch with others professors
- complement their formation with a differents repertoire, technique, etc.
- facilitate the exchange of knowledge, experiences, and techniques with others students.
- get to know other musicians, wich might allow for creating new groups and formations.
- get in touch with differents cultures.
- improve their language skills.
- get to know others educational systems.
- complement their knowledge about international studies.
- coming in touch with differents pedagogic methods.
- developing new collaborations.
- improving their own courses.

As a consequence, the expected impact will be:

- offering our students the possibility of studying one or two semesters at another European institution.
- wellcoming erasmus students from others european institutions.
- enhancing staff mobiliy.
- further developing our agreement with european institutios.

* COM (2011) 567 (<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=COM:2011:0567:FIN:EN:PDF>)

E

Endorsement of the application

I, the undersigned, legal representative of the applicant institution,

certify that the information contained in this application is complete and correct to the best of my knowledge. All Programme activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;

agree to the content of the Erasmus Charter for Higher Education (ECHE) application outlined above and commit my institution to respect and observe these obligations;

agree to the publication of the Erasmus Policy Statement by the European Commission

Place: Madrid

Name: Fernando Turina de Santos

Date (dd/mm/yyyy): 08/05/2013

I have read and accept the Privacy statement

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution